

**Report for the 26th General Assembly
FIG Working Week in Paris, 13-17 April 2003**

**FIG Working Week 2005 in Egypt
Progress Report**

1. General

The Egyptian Committee of Surveying and Mapping (ECSM), as the organizer of the FIG Working Week 2005, is currently in the phase of overall planning of the conference. In the following a brief background will be given on the current situation with the arrangements. The ECSM has held monthly meetings since the last summer.

2. Local Organizing Committee and Conference Sub-Committees

The overall planning started with the definition and clarification of responsibilities of different members in the ECSM. It was agreed that the National Organizing Committee (NOC) is to be chaired by Prof. Dr. **Ahmed AL-Sheik**, Chairman of the ECSM and the Co-chairman is Eng. **M. Hisham Nasr**, Chairman of Egyptian Survey Authority, ESA. Eng. Hisham Nasr will be also the Conference Director in 2005.

The major activities of the conference have been divided into six categories for which six committees are formed as shown in the following table:

Committee Name	Chaired By
Finance and Fund Raising	Eng. M.Hisham Nasr, ESA Chairman Eng. M. Mosaad Ibrahim, Retired ESA Chairman
Technical Services/ Venue/ Publicity	Dr. Mohsen Badawy, ECSM Member Dr. El-Noqrashi, ECSM member
Publication and Documentation	Dr. A. Shaker, ECSM member Eng. M. Yousif, ECSM member
Technical Review	Dr. S. Elghazaly, ECSM member Dr. A. Shaker, ECSM member Dr. Khalifa, ECSM member Dr. M. Abdel Hadi, ECSM member
Lisasion Registration/ Information	Dr. D. El-Naggar, ECSM Conductor Eng. Alaa Saleh, Conference Secretariat
Study Tours and Accommodations	Dr. Reda Abdel Rahman, ECSM member Dr. D. El-Naggar, ECSM Conductor

Each committee is responsible for the preparation, scheduling and implementation of all the tasks related to its activities. The output of the committees will be integrated in the overall detailed plan of the conference.

Some of the activities have been already implemented as listed below:

3. Conference Venue

ECSM members have reviewed the offers of different hotels in Cairo that can be used as conference venue. Among those hotels are Nile Hilton, Semiramis Inter-Continental, Meridian , the Nile Tower, and Conrad Hotel. The selected hotel has to be surrounded by 4 and 3 star hotels for the convenience of accommodations to all conference members. The **Semiramis Inter-Continental** was chosen as the most suitable hotel as it fulfills all the conference requirements. This hotel is considered to be the centered hotel in the Cairo Downtown and it is surrounded by hotels of a variety of categories.

Currently, ECSM is negotiating with Semiramis Inter-Continental Hotel for the accommodation prices, meals and facilities. However the final agreement is not yet reached. The conference secretariat is preparing a tentative cost estimation.

4. Conference Registration Fees

Since the cost of the conference can not be accurately estimated now ECSM decided to make the conference registration fees \$ 500-550 for non-Egyptians and L.E. 500-700 for Egyptians. However the exact fees will be decided based on the balance between the available financial resources and expenditure sources.

5. Conference Publicity and Invitation Letters

An invitation letter has been prepared and sent to Egyptian governmental organizations, universities, private sector and institutions that are related to the surveying and mapping (users or producers, software and hardware vendors). The letter invites these to contribute in the conference either by papers or in the conference exhibition. The invitation letter also includes a questionnaire about the candidates who will attend the conference, so the financial contribution can be estimated. The conference theme has been included in the invitation letter as well as a calling for papers.

The ECSM has decided in the last meeting dated 27 January 2003 to send an updated version of the invitation letter each 4 months so we keep relation contact with the conference attendees.

It was also suggested that the ECSM have to prepare a strong announcement in April 2003 where the National GIS conference will be held. In this conference around 120 institutions (local and international) present their activities in the field of GIS. The Egyptian Survey Authority (ESA) is normally one of the main contributors in this conference. The publicity and documentation committee is preparing some print out materials to be distributed in that conference.

Another letter has been sent to the National Authority for Remote Sensing and Space Sciences (NARS) telling them that any contribution to the FIG WW 2005 should be done through the ECSM as it is the Local Organizing Committee (LOC) for that conference.

6. Bulletins and Conference Print Materials

It was decided by the ECSM that the printing department in the Egyptian Survey Authority will take the role of all documentation needed for the conference. Therefore, the conference abstract proceeding will be printed in Cairo at ESA. Also it was decided that the conference procedure would be published and distributed on CD's.

7. FIG Site visits

According to the FIG regulation, there will be two site visits to conference venue at Egypt.

8. Study Tours

The study tours have been defined to include the visits to those organization that are responsible for surveying and mapping, Remote Sensing, and GIS applications. Among those organizations are:

- Egyptian Survey Authority (Cairo)
- National Authority for Remote Sensing and Space Sciences (Cairo)
- Information Decision Support Center (Cairo)
- Others (TBD)